



ROCKVILLE SISTER CITIES CORPORATION BUDGET CATEGORIES

Below are the main budget categories and subcategories used for reimbursement; however, if you are unsure or if a specific category is not listed, feel free to include a description of the nature of the expense you are seeking reimbursement for so that the Treasurer can assign it to an appropriate category, or if applicable, add a new category to the budget. Each of the below categories has an “Other” subcategory for events of an infrequent nature. If you wish to discuss with the Treasurer, please contact John at geoddgraphy@gmail.com.

- GENERAL ACTIVITIES
 - ANNUAL MEETING
 - MEET & GREET
 - MEMORIAL CONTRIBUTIONS
- OPERATIONS COSTS
 - FEES (service fees, bank charges, etc.)
 - OFFICE SUPPLIES (incl. postage, printing, paper, ads, etc.)
- TRAVEL
 - DELEGATION VISITS
 - STUDENT EXCHANGES
- JIAXING COMMITTEE
 - DIM SUM
 - LANTERN FESTIVAL
- PINNEBERG COMMITTEE
 - GERMAN-AMERICAN DAY
 - WINE TASTING
- YILAN CITY COMMITTEE
 - BUBBLE TEA FESTIVAL